

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, December 9, 2021

7:00 P.M.

MINUTES

The follow participants were present via ZOOM videoconference

Meryl W. Ben-Levy, President
Michael Levine
Steven Litvack
David Seinfeld
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Primary Education
Nancy Carney Jones	District Clerk

ABSENT

Clifford Saffron, Vice President
David Dubner
Jaideep Grewal Student Delegate

7:00 p.m. - Board of Education Meeting

Ms. Ben-Levy called the meeting to order at 7:03 p.m.

Preliminary Announcements

As authorized by Legislation, signed by Governor Kathy Hochul on September 2, 2021, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The meeting will be video broadcasted in order to provide the public with the ability to view or listen to the meeting. This meeting will also be recorded and later transcribed in accordance with Chapter 417 of the New York Laws of 2021.

Pledge of Allegiance

Recommendation to accept the Treasurer's Report for August 2021 (**Attachment T1**) and September 2021 (**Attachment T2**)

Ms. Ben-Levy moved, seconded by Dr. Valauri carried by a vote of 5-0, (Messrs. Saffron and Dubner absent) to accept the Treasurer's Report for August 2021 and September 2021

Recommendation to accept the minutes from the following meeting(s):
November 9, 2021 and November 18, 2021

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 5-0, (Messrs. Saffron and Dubner absent) to accept the minutes for November 9, 2021 and November 18, 2021.

Board President's Comments

Ms. Ben-Levy announced the passing of Mr. Joseph Lettera a retired teacher and coach who taught and coached at Roslyn High School for over 30 years.

Superintendent's Comments

Ms. Brown spoke of the recent passing of Ms. Christine Varasano, a beloved teacher at the East Hills School.

Student Delegate's Comments

Mr. Grewal was not in attendance this evening.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comments.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

Ms. Brown requested from the floor to withdraw agenda item BOE.1 and to move the agenda item to the January 20, 2022 meeting.

Ms. Ben-Levy made a motion to move the agenda and including the agenda addendum with the exception of agenda item BOE.1 (withdrawn) as a consent agenda.

Ms. Ben-Levy moved, Dr. Valauri seconded and carried by a vote of 5-0, (Messrs. Saffron and Dubner absent) to accept as a consent agenda.

Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 5-0, (Messrs.

Saffron and Dubner absent) to adopt as a consent agenda with the agenda addendum with the exception of agenda item BOE.1 (withdrawn).

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
18	Hailey Dorn	Substitute Appointment	Per Diem Substitute Teaching Assistant		12/10/21	6/30/22		\$100/day
19	Elizabeth Schroeder	Appointment	Teacher Mentor		On or about 1/3/22	6/30/22		Per RTA Contract

P.2 Classified

Item	Name	Action	Position / Replacing	Class	Type	Location	From	To	Certification Class / Step Salary
4	Ashley Mancilla	Resignation	Substitute Registered Nurse			DW		On or about 1/2/22 (last day of employment)	
5	Ashley Mancilla	Probationary Appointment	Registered Professional Nurse (T.Lane)	Non-Comp	Prob.	MS	On or about 1/3/22*		RN/Step 7, per RTA Contract
6	Anselma Williams	Resignation	Bus Driver PT			BUS		12/10/2021 (last day of employment)	

7	Selena Wolters	Resignation	Substitute Registered Nurse			DW		8/20/21 (last day of employment)	
8	Isabela Albertieri	Resignation	Monitor			EH		11/23/21 (last day of employment)	
9		Delete #3 on Orig. P.2							

* Pending Civil Service Approval

NOTE: All appointments are subject to Federal, State and local conditions due to COVID-19.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

Recommendation to **amend** the following contract (i) which was approved by the Board of Education on June 24, 2021 (item B.1. (xxix)), first amended on August 24, 2021 (item B.1. (iii)), and amended again on October 21, 2021 (item B.1. (i)):

- (i) Contractor: The Summit School (Upper Nyack) Residential
 Services: Educational/Residential services for 1 student for 2021-22 summer and 2 students for school year 2021-22 including (1) 1:1 aide (anticipated to start by 11/1/2021)
 Fees: \$6,425.00 – summer program tuition plus \$600.00 dormitory fee plus \$26,780.90 maintenance fee (\$431.95 per day x 62 days); \$38,545.00 – 10-month program tuition plus \$3,200.00 per month for the 1:1 aide (pro-rated) plus \$359.80 per month for the NYSED Dormitory Authority Capital Construction Project *fee plus 56.848% of maintenance owed to Nassau County DSS*
 Total estimated to be \$143,691.90 or state approved rate when finalized

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. Recommendation to approve **2021-22** budget increase appropriation requests:

<u>FROM REVENUE CODE</u>		<u>AMOUNT</u>
2703.000	Refund PY Exp-Other-Not Trans	\$80,000.00
	Subtotal	\$80,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
815.00	Unemployment Insurance Reserve	\$80,000.00
	Subtotal	\$80,000.00

REASON FOR TRANSFER REQUEST: To reimburse funds, originally released at the 8/28/2020 BOE meeting (item B.4.), back to the Unemployment Insurance Reserve.

B.4. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$567.29
	Subtotal	\$567.29

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6500-801	FIELD TRIP EXP – M BAND	\$567.29
	Subtotal	\$567.29

REASON FOR TRANSFER REQUEST: To reallocate funds to the appropriate codes to cover tolls for various HS trips.

B.5. Recommendation to approve a payment in the amount of \$29,044.83 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 10/31/2021.

B.6. Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$18.41	HS Reimbursables	2110-245-08-20HS	H21-00023	10

B.7. The Superintendent recommends that the Board of Education adopt the following calendar for the May 2022 Budget Vote. **(Attachment B.7.-revised)**

B.8. WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Roslyn Union Free School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Please Check One

- X** This Resolution is a blanket and covers all Cross Contracts we may wish to participate in with Eastern Suffolk BOCES for the remainder of the year from the date of Board approval of the Resolution – June 30, 2022

This Resolution solely applies to the Cross Contact for:

- Land Survey and Utility Locating Services

- B.9. BE IT RESOLVED** that the Board of Education of the Roslyn UFSD hereby approves the intermunicipal agreement between the Roslyn UFSD and the Town of North Hempstead for the provision of fuel services;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said intermunicipal agreement on behalf of the Board of Education subject to approval by counsel.

- B.10. Extraclassroom Activity Treasurer Reports (Attachment B.10.)**

High School, August, September 2021

Middle School, August, September 2021

- B.11.** Recommendation to approve the following Actual Non-Resident Tuition Rates for the 2020-21 school year and the Estimated Rates for 2022-23 as calculated by NYSED.

		Actual 2020-21	Tentative 2022-23
Students with Disabilities Full Time	Grades K-6	\$95,968	\$110,757
Students with Disabilities Full Time	Grades 7-12	\$103,890	\$118,962

- B.12.** Recommendation to accept, pursuant to receipt by Sherry Ma, East Hills School Principal, a request from Mrs. Wendy Chaite to reallocate \$5,000.00 from the Melanie Rose Chaite Memorial Fund, an existing District account, to be used to install a memorial rock garden at the East Hills School. The specifics as to the exact location and design of the garden will be at the District's discretion.

- B.13.** Recommendation by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), to declare as surplus the attached computers, iPads, Chromebooks, monitors and printers which are no longer operational or upgradable and have outlived their useful life. Items will be put up for public sale based on their salvage value. Any items not sold will be disposed of properly. **(Attachment B.13.)**

Addendum

B.14. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1621-443-03-9000-310	MAINT PROF/TECH SVCES	\$12,771.00
	Subtotal	\$12,771.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1621-490-03-9000-310	BOCES SERVICES	\$12,771.00
	Subtotal	\$12,771.00

REASON FOR TRANSFER REQUEST: To reallocate funds to the appropriate codes to allow for BOCES Health & Safety Training within the district.

B.15. Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$6,493.59	HS Prof. Svcs.	2110-245-08-20HL	H20-00023	10

B.16. Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.16.**)

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 29, 2021, November 4, 5, 8, 9, 10, and 17, 2021.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 20, and 19, 2021, November 4, 8, 9, 12, 15, 16, 17, 18, 19, 22 and 23, 2021.

C&I.3 Recommendation to approve 1 advisor, 70 students and 6 chaperones from the Roslyn High School DECA Club to attend the DECA State Conference in Rochester, New York via 2 Coach Buses from March 8, 2022 through March 11, 2022 at an estimated cost to the district of \$54,449.00. [Total cost of trip is \$90,779.00; estimated cost to the district \$54,449.00; student contribution \$32,830.00; fundraising \$3,500.00].

This trip is contingent upon Federal, State and Local conditions and guidelines regarding COVID-19 regulations

BOARD OF EDUCATION:

BOE.1 WHEREAS the Board of Education received a Management Letter from our independent auditor, Cullen & Danowski, L.L.P and

WHEREAS the recommendations in that Management Letter have been studied by administration and a “Corrective Action Plan” shared with the Audit Committee,

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the submission of the letter attached to this agenda as its official response and

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to sign the letter on behalf of the district. **(WITHDRAWN)**

Addendum

BOE.2 Recommendation to conduct the *First reading* of the Board of Education Policies:

5151 Homeless Children **(Addendum Attachment BOE.2)**

Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 5-0, (Messrs. Saffron and Dubner absent) to accept the Personnel Agenda Items P.1 - P.2, Addenda P.1- P.2, Business/Finance Agenda Items B.1 – B.13, Addenda B.14-B.16, Curriculum and Instruction Agenda Items C&I.1 – C&I.3, and Board of Education Agenda Item BOE.1 (Withdrawn) and Addendum BOE.2 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn, seconded by Mr. Seinfeld, carried by vote of 5-0, (Messrs. Saffron and Dubner absent) to adjourn at 7:10 p.m.

Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk